

Meeting Agenda

Tropical Green Building Network

Steering Committee Meeting 7



Meeting time	Wednesday October 3rd, 9.45am-10.45am
Venue	TAFE J Block Boardroom (enter TAFE via Newton Street (off Gatton Street)).
Attendees	Kathy Rankin, Emma Thirkell, Russell Parnicott, Nicky Swan, Chris Dimarco (in place of Sophie), Jane Kennedy, Emily Reid.
Apologies	Nikki Huddy and Rupert Allen.
Phone in option:	If you would like to join the meeting via teleconference, the call in details are: Access: 1800 062 923 Pin: 7721 754 63108
Chair person	TBC
Minute taker	Jane Kennedy

Agenda

Time	Item	Topic	Presenter/Action by	Due date
Introduction/Events since last meeting				
9.45am	Note	News and announcements. Events since the last steering committee meeting: • Sustainable Living Expo. • MiHaven presentation by James Mort. • Cairns Show. • Sustainable House Day: 5 Houses, 7 sponsors and about 1000 people attending. Excellent media support this year. • Building for a Profitable Future, Sustainable T'ville and Ergon.	JK/ ET	FYI
Previous meeting ongoing actions:				
9.50am	1	Update the TGBN splash page.	ET	TBC
	2	Tropical green buildings case studies progress. TGBN Drop box and Forum. Decide template.	RA, CD and ET	TBC
	3	Draft up a business case document and circulate to steering committee for others to contribute. Further suggestions/plans for funding post 2012. Corporate sponsorship/ funding opportunities. Incl Green Building Council of Australia possible links.	ET	TBC
	4	Contact local GBCA members to discuss their views on how to approach GBCA and raise issues.	ET and JK	TBC
	5	Greywater mapping group (still waiting on response from Council).	ET and JK	TBC
	6	TGBN members being registered onto the TGBN forum.	ET and JK	TBC
Continuing the success of the TGBN				
10.00am	Note	JCU Townsville /Cairns Institute update.	NS	

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	Note	Master Builders Townsville - information sharing and cooperation.	JT	
	Note	Tech Clinics with the Institute of Commercialisation.	ET	
	Note	Light homes online Magazine and green building show Sydney – need for Case studies (Sophie to provide a brief update of her meeting with them).	ET, EP, SB	
	Note	Major Projects Forum: Speakers	KR, EP and ET	
	Note	ICN meeting. Request to list TGBN members onto the ICN Gateway. Indonesia briefing.	ET, KR	
	Note	7 November Speed Date a Designer event – call for volunteers to assist. Print Fliers and post.	JK	
Steering Committee administration matters				
10.30am	Note	For the record, George Thirkell and Kim Forde on the Cairns Regional Council Urban Design Reference Group.		
	Note	Welcome Emily Reid from TAFE onto the Steering Committee. Request for new Steering Committee Members (Kim Forde: The Missing Link & Robert Buhrke ICA).		
	Note	Request for letters of support from TGBN Steering Committee members for new funding application. Focus on benefits to business and growth.		
Any Other Items				
10.35am	Note	Any other items.	All	
Tour of new TRADES Training Precinct with Emily Reid				
11 am		Tour of new TRADES Training Precinct with Emily Reid.	All	