

Meeting Minutes

Tropical Green Building Network

Steering Committee Meeting 8

Meeting time Wednesday May 8th 2013, 9.45am-11.45am

Venue TAFE U Block Boardroom

Attendees Andrew McFadden (AM), Bronwyn Voyce (BV), Chris Dimarco (CD), Edi Piagno (EP), Emily Reid (ER), Emma Thirkell (ET), Jane Kennedy (JK), Judy Noller (JN), Kathy Rankin (KR), Kieren O'Brien (KO), Lisa Law (LL), Russell Parnicott (RP), Sophie Barrett (SB).

Apologies Victor Adamczyk, Nicky Huddy, Peter Boyd, Ben Menadue, Jemma Picco.

Chair person Edi Piagno

Minute taker Jane Kennedy

Item	Topic	Presenter/Action by	Action
	Introduction/Events since last meeting		
1	Events since the last steering committee meeting: • Major Projects Forum presentation on Advance Tropical Green Build Capability to Market Plan Oct 2012. • Speed Dating Event 7th Nov 2012. • Kenick Constructions wins HIA Awards for 22 Kippin Close, Redlynch Valley: Nov 2013. • Meeting with Trade Commissioners for India, China and SE Asia with Dept State Development Feb/Mar 2013. • Advance Cairns Regional Economic Plan review TGBN stakeholders submission and attendance. • TGBN representation at the Townsville 'Building for a Profitable Future' information session and tradeshow	EP	-
	Steering Committee administration		
2	Welcome Andrew McFadden from Peddle Thorp Architects, Chris DiMarco from DiMarco Designs and Keiren O'Brian from Project Air Conditioning to the Steering Committee.	EP	-
3	Nick Skutenko from Bluescope Steel is moving to Brisbane and is stepping down. Nicky Swan has left RRRC although will continue involvement.	ET/JK	Send thank you letters to Nic.
4	Cairns Regional Council grant auspiced by CAFNEC acquittal documentation was submitted by ET to Council in March 2013 and the process is now finished.	EP	-
5	Thank you Jane Kennedy for the work completed as our TGBN officer last year and volunteering time this year to assist with administration.	EP	-

6	Emma Thirkell from GreenBuild.com.au continues main admin support for TGBN. Subscription base through GreenBuild.com.au is slowly gaining momentum although is still way short of actual cost.	EP	-
	Previous meeting ongoing actions		
7	Contact local GBCA members to discuss their views on how to approach GBCA and raise issues. Issue with regional disadvantage and Knauff Plasterboard story as example. Need to work with Singapore Green Building Council.	AM	Contact GBCA members and form a Cairns green building accreditation working group.
8	Greywater mapping group update: no progress and still waiting on response from Council.	EP and ET	Contact ARUP water engineers to assist.
9	TGBN members registered onto the TGBN forum completed.	ET	-
10	New <i>mailchimp</i> newsletter compiled and sent out in March. Another due in late May.	ET	-
	Continuing the success of the TGBN: Speakers		
11	JCU Sustainability Fund and case studies project was submitted earlier in 2013. The tropical green building case studies project will be a joint initiative of the Tropical Green Building Network (TGBN) and James Cook University (JCU) and will aim to demonstrate sustainable tropical green building expertise in Cairns and surrounds to the wider community. The project will aim to produce a minimum of 40 case studies, over a six to eight month period. The final case study documents will be uploaded to the JCU sustainability website. The TGBN website will also include a link to the case studies. Still awaiting the results. EP noted that it is important to consider all the aspects and services involved the projects e.g., chemical free pools in housing projects.	LL and EP	LL to update the TGBN when the results of the funding application are known. Need to send out a description of the project to TGBN members.
12	Emily Reid updated us on the TAFE submission to Dep. Climate Change Energy Efficiency Information for a series of product to market/ CPD presentations and building tech clinics submitted late 2012. Funding is worth \$140,000. Still awaiting the results.	ER	ER to update the TGBN when the results of the submission are known.

13	Bronwyn Voyce from the Cairns Regional Council provided information on the opportunity to apply for the Cairns Regional Council 'Industry Development Fund' and how this may be used to progress the business activities of the members of the TGBN. The funding is worth \$10,000 and must be matched dollar for dollar by funding from a business (not from in-kind support). For example, this could be used for bringing trainers/educators into the region to train local TGBN members on chosen topics (similar to tech clinics mentioned above). CRC will work with applicants on their applications. Applications are due before end of financial year (June) 2013. BV and ER have met regarding this funding to discuss opportunities for funding of the tech clinics. SB mentioned that there is a similar project at Townsville Council for Sustainable Townsville where Ergon funds the work. Contact Lisa MacDonald from Ergon.	BV	BV, ER, ET to meet with Andrea Jackson and Dr Lisa McDonlad from Ergon
14	ET, in the absence of Ben Menadue, updated us on the opportunity to apply for Commonwealth funding for Industries Innovation Precinct and what this means for the TGBN. The funding is worth \$6,000,000 over four years. JCU, Advance Cairns and Institute for Commercialisation Cairns will be involved. Ergon is proposed to be the business partner. A board will be nominated to manage the project. The work will be cleantech and renewable energy funded. Ergon has been talking about establishing a research and development centre of excellence in Cairns. KR stated that there should be a funding application meeting arranged.	ET	Arrange a funding application meeting for this project.
15	ET provided a printout "Tech students build outside the square" regarding how Tec-NQ in Townsville is providing apprentice training and placement opportunities. RP stated that there was funding for students through Construction Skills Queensland but no funding was available for apprentices. Skills 360 and TAFE are the only apprentice trainers in Cairns.	ET and RP	-
16	KR and JN provided information on the Trade Commissioners' visit in March. Representatives from China (Hong Kong and Guanzhou), India and Vietnam visited. It is important to develop links with offices overseas and Trade QLD is happy to connect TGBN members to the appropriate contacts overseas. TGBN (ET) also presented to the three sessions that were well attended by TGBN members. he Cairns deputy mayor recently went on a trade mission to Guanzhou.	KR/ JN	Set a discussion with Cairns deputy mayor to discuss opportunities for TGBN projects and services in Guanzhou.
17	KR stated that construction is one of the four pillars of DSDIP's new State Planning Policy. There will be a feedback request to members for the Major Project Events in October.	KR	Feedback on major projects events (in October).

	Working Groups for 2013		
18	<u>Tropical Sustainable Built Environment Case Studies.</u> The working group was formed February 2013 to help prepare the JCU Case Studies application. It is made up of Edi Piagno, Total Project Group Architects; Chris DiMarco, DiMarco Designs; Victor Adamczyk, ARUP; Emma Thirkell, GreenBuild.com.au; Jane Kennedy, TGBN; Dr. Lisa Law, JCU; Damian Hill, JCU Masters student.	LL	LL to advise on status of application.
19	<u>Affordable Sustainable Tropical House</u> The working group was formed in March 2013 to bring about a new project to follow on from the success of the Kenick House at 22 Kippin Close Redlynch Valley. Minutes attached. SB stated that a design competition and a school design competition were considered. Kenick and Naked Energy involved. House to be fully off the grid. Looking for a client to fund the house however the funding model is still being considered. Looking for a project manager.	ET & SB	-
20	RP handed out registration forms for the 2013 HIA Industry Outlook Breakfast on Friday 17 May 2013.	RP	
	Public Events 2013		
21	Cairns Council Sustainable Living Expo 2013. When: Sunday 14 July 2013 Time: 12pm - 5pm Where: Fogarty Park, Cairns Esplanade, Cairns.	ET & JK	Prepare for Sustainable Living Expo event 14 July 2013.
22	Speed Date a Sustainable Architect & Designer and Builder: Set for Saturday 9 November 2013.	ET & JK	Prepare for speed dating event Saturday 9 November 2013.
23	Sustainable House Day is set for Sunday 8 September. We have submitted our community group sponsorship forms.	ET & JK	Prepare for SHD Sunday 8 September 2013.
24	Retrofitting for Sustainability: Expert Panel. Deliver this in conjunction with a tradeshow. Date TBC	ET & JK	Prepare for retrofitting panel and tradeshow 2013 (Date TBC)

Steering Committee Members as of May 2013 are as follows:

Edi Piagno (EP) – AIA, Total Project Group acting as Chairperson

Andrew McFadden (AM) – AIA, Peddlethorpe Architects

Peter Boyd (PB) – Cairns Regional Council

Nikki Huddy – Planning Institute of Australia, Planztp

Lisa Law (LL) – JCU

Jemma Picco – Spatial Science Institute, Terremodus

Kieren O'Brien (KO) – AIRAH, Project Airconditioning

Russell Parnicott (RP) – HIA

Victor Adamczyk – Engineers Australia, ARUP

Chris Dimarco (CD) – BDAQ, Dimarco Designs

Sophie Barrett (SB) – BDAQ, Green at Heart; Safe Design Australia.

Emily Reid (ER) – TAFE

Emma Thirkell (ET) – RICS, Greenbuild.com.au, Thirkell Consulting Engineers

Jane Kennedy (JK) – TGBN project officer

Judy Noller (JN) – Trade and Investment Queensland

Kathy Rankin (KR) – Department of State Development and Planning

Guests to this meeting:

Bronwyn Voyce (BV) – Cairns Regional Council

Ben Menadue - JCU